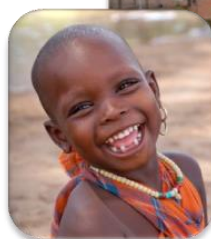


Vacancies

MAF International

March 2018
Support Raising Roles



Summary of Vacancies

○ = Number of positions if more than 1

Pilots

- **Mission Pilots**, (Various Locations)
- **Mission Pilots**, (Various Locations) (6)

Other roles

- **Technology Services Manager**, Arnhem Land
- **Home School Support**, Arnhem Land
- **Building Maintenance Tradesperson**, Arnhem Land
- **Education Support & Child Safety Officer**, Australasia
- **Building Maintenance & Projects Manager**, PNG **NEW**
- **Building Maintenance & Projects Assistant**, PNG
- **Senior Technician**, PNG Tech Services (CRMF)
- **Administrator**, PNG Tech Services (CRMF)

Short-term

- **Short-term Deputy Programme Manager**, (Various Locations)

Managers

- **Deputy Programme Manager**, (Various Locations)
- **Area IT Manager**, East Africa
- **Quality, Safety & Security Manager**, Arnhem Land
- **Security Manager**, South Sudan **CRITICAL**
- **Area Finance Manager** East Africa
- **Head of Finance**, PNG **CRITICAL**
- **Country Director**, Kenya **NEW**

Engineers

- **Experienced Aircraft Engineers** (Various) **CRITICAL**
- **Avionics Engineer**, Kenya
- **Deputy Director of Maintenance**, South Sudan
- **Chief Engineer**, Bangladesh
- **Area Director of Maintenance**, Kenya **NEW**
- **Maintenance Support Specialist – Piston Aircraft**, Mareeba **NEW**

Operations

- **Ground Operations Manager**, South Sudan

Vacancies

MAF International

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Support Raising Roles



Building Maintenance Tradesperson, Arnhem Land

MAF Arnhem Land is looking for a tradesperson to join our maintenance team in Arnhem Land. We require a versatile maintenance person with relevant experience in building, plumbing, painting or electrical work. Someone who is able to undertake general maintenance work and project manage renovations using contractors on our 25 houses and two hangers.

Applicants must possess a basic entry qualification such as a certificate in construction or trade specific certificate. Relevant experience in building, plumbing, painting or electrical work is desirable.

Head of Finance, PNG **CRITICAL**

The Head of Finance will monitor and protect the financial and legal health of PNG Operations. This will include reporting to the local Board of Directors, responsibility for all tax and legal matters, internal management accounting and external financial reporting.

Other duties will include providing financial feedback to the Programme Manager, preparing the programme's annual financial plan, acting as Company Secretary for PNG Operations, line managing the Finance Manager and providing oversight of their professional development.

The role requires a qualified accountant who is experienced in financial and team management & using MS Excel and financial software packages.

*Candidates will need to have a CPA PNG approved qualification in order to work in the country. MAF I Recruitment can advise further on this.

Vacancies

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Support Raising Roles



Country Director, Kenya NEW

An exciting opportunity exists to lead and direct the Kenya Programme. The post-holder will be responsible for ensuring the successful implementation of the programme strategy, reviewing priorities and managing the operational services offered to customers.

In addition this person will support the effective performance and physical and spiritual wellbeing of programme staff and develop partnerships with service users.

They will lead the Senior Management Team for the programme and will provide external representation of MAF.

The successful candidate will have excellent written and spoken English, demonstrated ability of successful leadership and/or management of a multi-cultural team, experience of working in a developing country and preferably experience of having worked in aviation or a related field.

Education Support & Child Safety Officer, Australasia

With over 300 children of our international staff families we are now looking to recruit an Education support and Child safety Officer, based in Australasia. The role will require the job holder to support families by providing advice and assistance on all educational matters and oversee child safety matters including policy setting and standards, training, and support to programmes. The post holder will be required to support families during significant times of transition.

The ideal candidate will be educated to degree level and hold an appropriate level teacher certification with experience in delivering teaching through non-traditional methods. Knowledge of safeguarding principles and policies as well as teaching in a cross cultural and multilingual teaching environment are essential.

Vacancies

MAF International

March 2018

Support Raising Roles



Technology Services Manager, Arnhem Land

MAF Arnhem Land is seeking a person with a passion for technology, missions and a desire to see the following purpose fulfilled: “To share God’s love through aviation and technology”

The post holder will research technology ministry needs in remote Arnhem Land communities, plan and implement new initiatives while at the same time establish and maintain relationships with local Yolngu people and partner organisations. They will plan and implement programme projects and maintain a high level of customer service and support.

The successful candidate will have an intermediate IT knowledge, having exposure to multiple software platforms, different applications, hardware and networking. They will need to be a good communicator, with excellent people skills, a quick learner and flexible.

Ground Operations Manager, South Sudan

The person recruited for this role will be accountable to the Operations Manager and will be responsible for managing the ground operations teams to ensure efficient and effective operational task delivery.

Duties will include ensuring that ground operations staff are trained and equipped to conduct all relevant operations, organising, communicating and monitoring the ground ops team’s daily work, ensure the team comply with all policies and procedures (particularly Safety and Security) and maintain high standards of delivery and customer service at all times. They will be required to undertake regular team meetings, conduct performance reviews of the ground ops team and liaise with the relevant internal or external departments or organisations to ensure efficient and effective task delivery.

In addition to this they will be responsible for ensuring the Ground Operations team deliver all relevant aircraft and pilot support tasks.

The post-holder will be educated to at least secondary school level. They will have a good knowledge of aircraft and aviation activities appropriate to the role along with previous experience in managing staff. They will have a good level of communication in English.

Vacancies

MAF International

March 2018

Support Raising Roles



Area IT Manager, East Africa

The Area IT Manager will be responsible for supervising the IT services across a number of programmes.

The post holder will manage the IT services, ensuring that work complies with agreed priorities, policies, standards and procedures whilst providing hands-on support when required.

In addition they will manage the IT resources, including assisting with the preparation of budgets and assessing the cost effectiveness of hardware and software purchases.

They will also be required to propose projects and work on projects assigned by the IT Management Team.

The ideal candidate will be educated to degree level or equivalent experience. They will hold an IT management qualification or have the equivalent experience along with excellent spoken and written English. They should also have experience of managing IT teams together with knowledge and experience of a variety of technical areas including Firewalls, Networking, Servers, Backup Systems, Security, Microsoft Systems, Active Directory, Server Virtualisation and Client Systems.

Mission Pilots, (Various Locations)

The flying in PNG is some of the most interesting and challenging you may experience and will require advanced flying competencies. You need to have proven skills with good depth and breadth of experience to meet the needs of this role.

An ICAO based Commercial Pilot Licence (CPL) and a Single Engine Command Instrument Rating, 10 hours of night flying and appropriate aviation medical certificate are required for all pilot positions.

Pilots will carry out flying duties under the leadership of the Chief Pilot. Pilots are usually required to spend some nights away from base each month to complete planned flights.

We invite Pilots with in excess of 500 flight hours who are interested to contact us and discuss the opportunity and development that may be needed.

- 4 positions in PNG
- Positions in Arnhem Land*
- 1 position in Bangladesh (Seaplane)

**The minimum requirement for Arnhem Land programme is 200 hours (which includes 100 PIC hours). Also dependant on obtaining an Australian visa. Positions are available from late 2019.*

Vacancies

MAF International

March 2018
Support Raising Roles



Mission Pilots, (Various Locations)

An International Civil Aviation Organisation (ICAO) based Commercial Pilot Licence (CPL) with an instrument rating and appropriate aviation medical certificate is the minimum-licensing requirement for all pilot positions. Mission pilots will carry out flying duties under the leadership of the Chief Pilot.

These pilots are required to have a minimum of **1000** hours total flight time (which includes 500+ hours PIC) with appropriate experience or ratings as necessary. This could include experience on multi-engine or turbo-prop aircraft in order to operate our Cessna Caravans.

Pilots are usually required to spend some nights away from base each month to complete planned flights.

- 2 experienced positions in South Sudan
- 1 experienced position based in Liberia
- 1 basic position in Madagascar (500 hrs)

Quality, Safety & Security Manager, Arnhem Land

The Quality, Safety and Security Manager will be responsible for maintaining the Quality and Safety Management System (QMS) and ensuring the effective running of the Quality and Safety Management Systems within the Arnhem Land Programme.

They will also assist the MAFI Security Manager by carrying out Aviation Security Training and managing the local Aviation Security Program and being the local representative for the Drug and Alcohol Management Programme. The role may involve leading a small team of part time quality and safety officers or representatives.

All candidates will need to demonstrate good verbal, numerical and logical reasoning and a mechanical aptitude would be helpful.

Vacancies

MAF International

March 2018
Support Raising Roles



Area Director of Maintenance, Kenya NEW

Based in Nairobi, the Area Director of Maintenance will ensure that MAF's flight operations in Kenya, South Sudan and Tanzania operate with airworthy aircraft and that all scheduled aircraft maintenance is accomplished within allowable timeframes and that any defects are rectified correctly.

Due to the nature of the setup of the operations, with the largest part of the aircraft fleet operating in South Sudan, close and immediate liaison with South Sudan programme is essential to be effective in this role.

Applicants need to possess a EASA or equivalent Maintenance Engineer Licence with appropriate type ratings and at least 3 years' experience maintaining fixed wing aircraft (including 1 year certifying aircraft for release to service)."

Chief Engineer, Bangladesh CRITICAL

The Chief Engineer is responsible for the management of the aviation maintenance team and the overall maintenance operation. The post-holder must be able to demonstrate extensive aviation maintenance experience, have management or supervisory training or experience, plus the competencies necessary to take on this leadership role.

Duties will include maintenance control, certification of aircraft, hangar upkeep, stock control and the management and development of other aviation maintenance staff.

An ICAO AME Licence without type rating and 5 years aircraft maintenance experience is required.

Vacancies

MAF International

March 2018

Support Raising Roles



Experienced Aircraft Engineers (Various) **CRITICAL**

An International Civil Aviation Organisation (ICAO) based aviation maintenance licence is the minimum licensing requirement for all aviation maintenance vacancies. The post-holder must be able to demonstrate practical aviation maintenance experience.

They will work closely with the Chief Engineer as a part of the maintenance team working on single piston and/or turbine engine aircraft.

Duties include performing aircraft maintenance in accordance with appropriate standards and practices, supporting the effective performance and development of the aviation maintenance team and completing certification and documentation of work as required.

- 2 positions in Arnhem Land (if permission to work in Australia can be obtained) – **CRITICAL**
- 1 position in Mareeba (if permission to work in Australia can be obtained)
- 2 positions in Mount Hagen, PNG
- 1 position in Uganda

Deputy Director of Maintenance, South Sudan

Based in Juba, South Sudan and accountable to the Director of Maintenance based in Kenya, the post-holder will ensure the airworthiness and serviceability of aircraft based in South Sudan. They will ensure all required maintenance, mandatory modifications and Airworthiness Directives are accomplished in a timely manner; that all defect rectification is carried out or deferred appropriately, and that a Certificate of Release to Service is issued after inspection.

In addition, they will manage the efficient and effective use of resources, such as arranging cost effective contracts for the accomplishment of required maintenance activities, recommending changes to documented processes and procedures and maintaining optimum coordination between the maintenance service provider and the Flight Operations department in Juba.

The post-holder should have experience in aviation maintenance or flight operations, tracking and scheduling maintenance tasks and an aptitude for verbal, mechanical and numerical reasoning.

Vacancies

MAF International

March 2018

Support Raising Roles



Area Finance Manager East Africa

An Area Finance Manager (East Africa) is sought to monitor and protect the financial and legal health of the Tanzania programmes and support other finance departments in the East Africa Area as appropriate.

The duties will include providing financial management of Tanzania programme, including overseeing the accounts department, along with providing assistance to other East African programmes.

In addition, they will manage financial risk and be required to fulfil the requirements of regulating authorities by preparing external audits, preparing and submitting tax returns, monitoring developments in local regulations and liaising with lawyers, accountants and other advisors as necessary.

The successful candidate will be a qualified accountant (ACCA, CIMA or equivalent) with a minimum of 3 years account experience, including at least 2 years' experience in a supervisory capacity.

Deputy Programme Manager, (Various Locations)

The post holder will act as a deputy for the Programme Manager during his absence and represent the PM at key meetings as necessary.

In addition they will ensure all operational activities in the programme are carried out within the approved annual budget by monitoring internal control systems and taking corrective action where necessary. They will also ensure that all operational activities of the programme are well coordinated by managing the heads of other departments within the programme.

The post holder should have previous management experience ideally in an aviation or cross cultural environment and excellent communication & interpersonal skills.

- 1 positions South Sudan
- 1 position Arnhem Land*

**Subject to being granted a work visa*

Vacancies

MAF International

March 2018
Support Raising Roles



Building Maintenance & Projects Assistant, PNG

A Building Maintenance and Projects Assistant is required to effectively assist in managing the building maintenance program, construction projects and vehicle fleet. The post holder will also cover for the Building Maintenance and Projects Manager during absences.

They will be required to assist in providing effective training and advise in the area of construction and maintenance. They will also assist with preparation of the Property and Vehicle Department budget and ensure all work complies with appropriate regulations and MAF safety policies.

The successful candidate will have a tertiary or trade qualification in a building industry skill and a proven track record in building construction and/or maintenance. They will be organised and methodical with a flexible, adaptive approach to problems.

Security Manager, South Sudan

A Security Manager is sought to provide security oversight to the MAF South Sudan Programme. To ensure physical security is maintained at all compounds and provide the programme management team with up to date, contextual and verifiable security information.

They will provide security oversight to all MAF compounds and facilities along with oversight of and technical support to all programme security communications, including CCTV, HF, VHF, mobiles, VOIP phones and Wi-Fi devices.

In addition the post holder will brief all staff using the security contingency plan.

The successful applicant will have national security accreditation, ideally with an information technology qualification and security team experience.

Vacancies

MAF International

March 2018
Support Raising Roles



Maintenance Support Specialist – Piston Aircraft, Mareeba NEW

The Maintenance Support Specialist- PA, is a member of the Aviation Department (AD) Maintenance Support Division. The jobholder will be responsible for, in consultation with other AD staff members and programme staff, the development and production of MAF's piston aircraft airworthiness standards and maintenance procedures, as part of the Aviation Departments' centralised support service to the programmes.

Other duties will include developing a daily inspection programme for maintenance documentation, researching aircraft reliability statistics, monitoring fleet equipment updates and providing technical assistance to programmes as and when required.

The successful applicant will have prior experience dealing with aviation authorities, have a thorough understanding of document control and be trained in Human Factors and Quality Management Systems.

Building Maintenance & Projects Manager, PNG NEW

A Building Maintenance and Projects Manager is required to effectively manage the nationwide MAF-PNG Building Maintenance Program, ongoing and future construction projects and vehicle fleet.

Duties will include providing effective leadership, ensuring that tradesmen are adequately trained, managing contracts with local suppliers, preparing property budgets, arranging building plans and ensuring all work complies with appropriate regulations.

A formal qualification in a building industry skill is essential as is proven experience in the management of building construction and/or maintenance.

Vacancies

MAF International

March 2018
Support Raising Roles



Avionics Engineer, Kenya

The post-holder will hold an International Civil Aviation Organisation (ICAO) based licence and have a minimum of two years of experience. Responsibilities include the installation, maintenance, testing and certification of aircraft avionics. A major upgrade of the avionics systems in MAF's aircraft fleet is underway to enhance reliability, efficiency and safety of operations.

Home School Support, Arnhem Land

MAFI Asia Pacific is seeking a person who will be responsible for partnering with parents to create and implement pre-school and school aged curriculum. This person will be able to assess and teach a wide age group of children

This person must have a primary school teaching level qualification from a recognised training provider. Experience in good communication, a flair for organising group activities and a willingness to travel between remote communities is also a minimum requirement of this role.

Administrator, PNG Tech Services (CRMF)

An administrator is sought to assist the General Manager with the day to day running of the CRMF facility through administration support and financial oversight.

The successful applicant will have commercial, administration, accounting or bookkeeping experience.

Senior Technician, PNG Tech Services (CRMF)

The Senior Technician is responsible for the effective repair, maintenance, and construction of all types of electronic equipment. Participation in the instruction and supervision of trainees is an important part of this position as is the training of PNG Nationals, CRMF staff and representatives from National church groups, missions and students from colleges.

The jobholder should have a minimum of 2 years practical experience working in electronics and possess a radio or electronics qualification.

Vacancies

MAF International

March 2018



Short-term Positions

Short-term assignments are occasionally available from MAF International as and when a specific need arises. These roles are generally salaried positions, range from 3 to 12 months and can be in any of our programmes across the world. Any suitable applicant for a particular short-term role will need to go through the full MAFI recruitment, assessment and induction process.

Short-term Deputy Programme Manager, (Various Locations)

The post holder will act as a deputy for the Programme Manager during his absence and represent the PM at key meetings as necessary.

In addition they will ensure all operational activities in the programme are carried out within the approved annual budget by monitoring internal control systems and taking corrective action where necessary. They will also ensure that all operational activities of the programme are well coordinated by managing the heads of other departments within the programme.

The post holder should have previous management experience ideally in an aviation or cross cultural environment and excellent communication & interpersonal skills.

- 1 positions South Sudan
- 1 position Arnhem Land*

**Subject to being granted a work visa*



Vacancies

MAF International

March 2018



Teaching Positions

MAFI Africa Region is advertising the following teaching positions on behalf of international Christian schools that provide education for some of our missionary children. Any interested enquirers should contact the schools directly for further details of the available posts. Successful candidates will be employed directly by the schools.

Heritage International

Heritage International School (HIS) is an international Christian school located in Kampala, Uganda and is accredited by the Association of Christian Schools International (ACSI) and Middle States Association of Schools & Colleges (MSA). HIS currently has several openings for the 2018/2019 school year including

- Early Years Class Teacher
- Elementary French Teacher
- AP and Transitions Coordinator
- Secondary Social Studies/History Teacher
- Secondary PE Teacher/Sports Coordinator
- Secondary Mathematics Teacher
- Secondary English Teacher
- Secondary Science Teacher

For further information please refer to their website <http://www.heritage.co.ug> or contact Human Resources at: hr@heritage.co.ug.

Juba Christian Academy, S. Sudan

Juba Christian Academy in Juba, South Sudan, is seeking experienced teachers at the Preschool, Kindergarten and Elementary/Early Primary levels. Ideal candidates will be qualified teachers with a minimum of two years' experience and a commitment to Christ. JCA will provide teachers with accommodation and a monthly stipend. Please contact April Habeger at admin@jcasouthsudan.org for more information.

Highlands Christian Grammar

Highlands Christian Grammar is a young School in Mt Hagen, PNG. It provides quality education to missionary, expatriate and local business families. It uses Australian Curriculum for English, Maths and Science and PNG curriculum for other subjects. There are several positions available including an early years teacher and principal.

Visit www.highlandsgrammar.com for more information